



Community Projects Officer

Salary: £27,300 FTE

Hours: 21-28 hours (3-4 days/60-80% FTE)

Contract: 1-year fixed term contract with possibility of extension

Location: Hybrid (Primarily home working with some travel throughout Hampshire)

Closing date: 9:00am on Friday 24 May

Interview date: Tuesday 3 June

Do you want to be part of making a difference to, and supporting, the voluntary, community and social enterprise (VCSE) sector across Hampshire?

Action Hampshire works with communities across Hampshire and beyond on innovative, impactful, asset-based projects. We support communities to have their voices heard and to take action together. We support and partner with a range of voluntary community and social enterprise organisations to help make great things happen. We celebrate diversity and challenge inequalities. As a key member of a team, you will be able to work across a variety of innovative and impactful projects.

This role plays a central role in the development and implementation of projects and partnerships at Action Hampshire. Your main focus will be to support the development and overseeing the mobilisation and delivery of new engagement projects. You will also support the ongoing delivery of existing projects at Action Hampshire, including in some cases taking a leading role in ensuring the project is delivered to a high standard. We would particularly welcome candidates with experience or an interest in energy advice, community research and supporting underserved communities and organisations.

You'll bring creativity, organisation and relationship building skills to the management of your own projects and the development of your team. Self-motivated and able to work both independently and collaboratively, you will be committed to delivering results in order to solidify Action Hampshire's reputation as a trusted and impactful deliverer of funded projects and services. You will be committed to Action Hampshire's values and have an understanding of and an empathy with the culture and values of the VCSE sector.

You can view the full job description on our website
or contact the Admin Team on info@actionhampshire.org

For an informal conversation about this role, please contact Jess Johnson, Community Researcher on jessica.johnson@actionhampshire.org
or
Telephone 01962 857359.

To apply please follow this link to complete our application form which includes space to upload your CV and cover letter. In your cover letter, you should outline experience in relation to the person specification and role responsibilities. Key documentation can be found on our website.

Action Hampshire is an equal opportunities employer
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